



OCDSB 517 STUDENT ACTION PLAN (SECONDARY)

(References: P.026.SCO and PR.515.SCO)

Once completed, this form becomes confidential. A copy of this document is also placed in the OSR for the time period established for all other related suspension documentation.

A. Student Information

Full Name	
DOB	
OEN	

B. Parents/Guardians Information

	Parent/Guardian 1	Parent/Guardian 2
Name		
Address		
Phone number		
Email		

C. Activity Details

The student is suspended (<input type="checkbox"/>)		expelled (<input type="checkbox"/>)	
Reason for suspension/expulsion			
Date of suspension/expulsion			

D. Learner Profile

Please Attach the Following as Applicable

<input type="checkbox"/> Credit Counselling Summary
<input type="checkbox"/> Individual Education Plan (IEP)
<input type="checkbox"/> STEP Assessment
<input type="checkbox"/> Safety Plan

E. Current Academic Program

Course	Current estimated mark	Teacher

F. Academic Component

Please identify the course/work assignments that the student should work on during their time in the program.

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G. Non – Academic Profile

To be completed in consultation with District multi-disciplinary team staff for students suspended eleven (11) or more days or who are expelled. Please note that for students expelled from all the schools of the District, the satisfactory completion of the non-academic component will be used to determine when the expulsion will end and the student may return to a regular program.

Goal	Support/Resources Available	Success Indicator (s)

Other professionals Involved in supporting the non-academic component:

Name	Role	Contact

H. Planning Meeting

	Name
Chair	
Participants	
Primary School Contact	

Signature of Principal	Date
Signature of Parent/Guardian	Date
Signature of Student	Date

The personal information on this form is collected under the authority of the Education Act (RSO.1990 c.E.2) ss. 58.5, 265 and 266 as amended, and in accordance with the Municipal Freedom of Information and Protection of Privacy Act (RSO.1990 c.M56), as amended. It will be used for student and education related purposes, such as administration, communication, and data reporting. In addition the information may be used or disclosed to comply with legislation, for compelling circumstances affecting health and safety or discipline, as required in circumstances related to law enforcement matters, and with third parties in accordance with establishes service agreements or in accordance with any other Act. Questions or concerns should be directed to the school principal or the District's Freedom of Information Coordinator, Ottawa-Carleton District School Board, 133 Greenbank Road, Ottawa, Ontario K2H 6L3, Telephone 613-596-8211, ext. 8607.